

Emergency Information & Contacts Form

2026–2027 School Year • Keep this information current

IMPORTANT: Emergency contacts must be adults other than the child's parents/guardians. They should be people Little Me may contact if a parent/guardian cannot be reached or cannot arrive promptly.

Child Information

Child's full name

Date of birth

Home address

Allergies / urgent medical concerns

BC Personal Health Number

Parent / Guardian 1

Full name

Relationship to child

Cell phone

Work / alternate phone

Email

Parent / Guardian 2

Full name

Relationship to child

Cell phone

Work / alternate phone

Email

Emergency Contact 1 *MUST NOT be a parent/guardian*

Full name

Relationship to child

Cell phone

Other phone

Can this person pick up your child without additional permission?

☐ Yes ☐ No

Emergency Contact 2 *MUST NOT be a parent/guardian*

Full name

Relationship to child

Cell phone

Other phone

Can this person pick up your child without additional permission?

☐ Yes ☐ No

Parent Availability & Emergency Pick-Up Requirement

During preschool hours, a parent/guardian must either be able to reach Little Me and collect their child within a reasonable period of time, or ensure that an approved alternate/emergency contact is available to do so.

If you will be outside the immediate Fernie area or more than approximately 10 minutes away — for example, at the ski hill, mountain biking, travelling, working out of town, or otherwise unable to return promptly — please check with your listed contacts in advance and make sure at least one is available and willing to pick up your child if Little Me calls.

This may be needed for illness, an accident or soiled clothing requiring parent assistance, an unexpected closure, power outage, evacuation, or another situation in which your child needs to leave the program.

Acknowledgement

- ☐ I understand that the emergency contacts listed above are not the child's parents/guardians.
- ☐ I authorize Little Me to contact these individuals if I cannot be reached or cannot arrive promptly.
- ☐ I understand that when I am outside the immediate area or unavailable, I am responsible for confirming that an approved contact is available to collect my child.
- ☐ I will notify Little Me promptly if any phone number, contact person, authorization, or family information changes.

Parent/Guardian printed name

Signature

Date

Optional Out-of-Area Emergency Contact

This person may be useful during a community-wide emergency if local communications are disrupted. This person is not expected to pick up your child.

Name

Relationship

Phone

City / Province
